



GENERAL OPERATING POLICY

(Note: Specific policies for parents are listed in both the Introductory Packet and the Parent Handbook. Specific policies for staff are listed in the Staff Handbook)

It is the policy of Preschool of the Art, Inc. (PSA) to provide quality Infant and Toddler Care, Preschool, Pre-K, Kindergarten, Before and After Care, and Child Care for our clients on a space-available basis without regard to race or religion.

All of our policies and procedures are clearly outlined by the owners or directors to all staff and clients upon their first introduction to the business. These are reviewed at the beginning of each school year in August and on an as-needed basis throughout the year. Review and/or reminders about various aspects of the operation of PSA are also stated in an email or letter that goes to every parent or may be posted on our website (www.CTPreschoolOfTheArts.com)